


## First visit to the Library

<ul style="list-style-type: none"> <li>• <b><u>Opening hours</u></b></li> </ul> <p>We are open Monday - Friday, 10 a.m. – 5 p.m.</p> <p>You must have an <a href="#">appointment</a> to visit the library.</p> <p><i>Please inform us if you need to cancel or change your appointment dates. Your place can then be offered to another researcher.</i></p>	<ul style="list-style-type: none"> <li>• <b><u>Access</u></b></li> </ul> <p><b>Buses L6, 30 and 72</b></p> <p><b>Tram E</b></p> <p>Stop:</p> <p><b>Droits de l'Homme</b></p>  <p>Parking is available:</p> <p><a href="#">Parking relais-tram Robertsau Boecklin</a></p>
<ul style="list-style-type: none"> <li>• <b><u>On arrival</u></b></li> </ul> <p>Present your <b>passport/ID card</b> at the entrance to receive your visitor's <b>badge</b>. You can exchange the badge for your ID when you leave the building (<b>no later than 5.30 p.m.</b>).</p>	<ul style="list-style-type: none"> <li>• <b><u>Catalogue</u></b></li> </ul> <p>To see what is available in our collection, take a look at our <a href="#">Catalogue</a> before your visit.</p>
<ul style="list-style-type: none"> <li>• <b><u>Printing</u></b></li> </ul> <p>Unfortunately, <b>we are not able to print</b> documents for you.</p> <p>You can, however, use the <b>scanner</b> for free.</p>	<ul style="list-style-type: none"> <li>• <b><u>Scanner</u></b></li> </ul> <p>The scanner creates PDFs that can be transferred to a USB stick. <b>Please bring your own USB stick</b> if you wish to do this.</p> <p><i>By using the scanner, you are agreeing to respect current copyright restrictions: 10% of a book.</i></p> <p><i><u>The Library team will show you how to use the scanner, but unfortunately we don't have the time to scan the documents for you.</u></i></p>
<ul style="list-style-type: none"> <li>• <b><u>Lockers</u></b></li> </ul> <p>Lockers are located at the entrance for your personal belongings.</p> <p>Please <b>remember to leave the key</b> in the locker <b>at the end of the day</b>.</p>	<ul style="list-style-type: none"> <li>• <b><u>Internet</u></b></li> </ul> <p>Visitors can connect to the <b>CoE-Guest</b> Wi-Fi network.</p> <p><b>No password</b> is required.</p>
<ul style="list-style-type: none"> <li>• <b><u>Using books</u></b></li> </ul> <p>Books can be left at your desk overnight to use the following day. When you have finished with a book, place it on the <b>blue trolley</b>. The Librarians will shelve the books after recording their use in the statistics.</p>	<ul style="list-style-type: none"> <li>• <b><u>Food and drink</u></b></li> </ul> <p>There are vending and coffee machines available for visitors. Visitors requiring a meal at midday will <b>need to exit</b> the building to enjoy the restaurant facilities near the Court.</p>